Welcome to Pittsburgh Public Schools!

Whether you’re enrolling your first child in Pre–K, selecting a magnet program for a middle schooler, or moving to the District from another place, we want to make the process simple for you. Here are a few things you should know:

• Early Childhood enrollment for children ages 3–5 is online. Visit www.pghschools.org/studentregistration or stop in one of our Early Childhood Centers and a staff member will assist you with your online application.

• Enrollment in neighborhood schools for children K–12 must be done in person. You can find the feeder school for your neighborhood at www.discoverpps.org. To register, visit www.pghschools.org/enrollment or visit the Central Enrollment Office in Oakland. Our address is 341 S. Bellefield Avenue, Pittsburgh PA 15213. Please call 412-529-3848 for more information.

• Magnet school applications are accepted between September and December the year before your child begins the magnet program. Before applying to a magnet program, your child must be registered or pre-registered with Pittsburgh Public Schools. Please either contact or visit your feeder school or our Central Enrollment Office at 412-529-3848 or jjordan1@pghschools.org or studentinfo@pghschools.org. You can find out more information and begin the magnet application process (once registered) at www.pghschools.org/magnet.

What Documents Do You Need to Register?

Everyone is busy, so to save time during the enrollment process, please have all the required documents on hand. You will need:

Evidence of your child’s age. This must be a legal document, such as a copy of birth certificate, passport, or baptismal certificate.

Two current proofs of residency, such as a valid Pennsylvania driver’s license or vehicle registration, utility bills, tax statements, lease or mortgage statement, or an official public assistance letter.

Immunization records with dates from your child’s doctor’s office or former school, or an international health certificate.

The Enrollment office is the hub for all PPS students. If your child needs additional services, such as special education, we will refer him or her to the appropriate department. If English is not your dominant language, the ESL office will help you enroll. To schedule an appointment, please call the ESL office at 412-529-3516 or 412-529-3620.
Did you know?

Did you know? You must use your child’s legal name when you register for school. Please do not register your child using a nickname or name other than the one shown on his or her birth certificate!

Registering for Kindergarten?

This is a big step for your child, and it’s important that you register in a timely manner so that he or she gets off to a good start.

Children must be five years old by September 30 to register for Kindergarten. Most students will attend their neighborhood school, but some parents choose to start their children at a magnet school. Please contact the Magnet Office at 412-529-3991 or magnetoffice@pghschools.org to learn what magnet programs currently have space available for incoming students for this school year.

Children Enrolled in the PPS Early Childhood Program…

…turning five by September 30, do not need to complete an enrollment form in order to register for Kindergarten. In early Spring, families will receive a personalized early registration letter.

Please take that letter, along with two proofs of residency and your child’s most recent immunization records to the neighborhood school listed on the letter. You may also contact the Central Enrollment Office at 412-529-3848 or email jjordan1@pghschools.org or studentinfo@pghschools.org. If you have questions, please contact your neighborhood school or the Central Enrollment Office.

Is your child eligible for bus transportation? Visit our website at pghschools.org/transportationeligibility.

Moving out of your current neighborhood but want your child to stay at his or her current school? This may be possible. For more information, please contact PPS Office of Student Services at 412-529-3952.

Need more information?

Contact our Central Enrollment Office by phone at 412-529-3848 or email jjordan1@pghschools.org or studentinfo@pghschools.org. You can also visit our website at www.pghschools.org/enrollment.