PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

April 17, 2013

Agenda

I. COMMITTEE ON EDUCATION

A. Payments Authorized
   1. Janet Byrnes
   2. Kathleen Reim

B. General Authorization
   3. Title I Amendment

II. COMMITTEE ON BUSINESS

A. Payments Authorized
   1. Daily Payments

B. General Authorization
   2. Harris School Solutions
   3. Depositories
Board Action Information Sheet

ED-1
Action Item #
April 2013
Action Month

Linda M. Baehr
Submitted By
Linda M. Baehr
Person Accountable

PAYMENTS AUTHORIZED

☐ Teachers    ☐ Students    ☐ Outside Firm or Person
☐ Other Staff ☐ Parents    ☐ Security Clearance has been obtained.
☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Name: Janet Byrnes
Address: 4512 Stanton Avenue
Pittsburgh, PA 15201

Payment Data

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<th>Total Cost This Action: $4,813.80</th>
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Department
Act 89
Name

District Goals:
☑ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☑ 3. Efficient and effective support operations ☑ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Janet Byrnes in the amount not to exceed $4,813.80 for an additional fifteen days to be worked at the conclusion of the current school year. These additional days will provide the necessary time for completion of program evaluation reports that are to be filed with the PA Department of Education regarding the Intermediate Unit's psychological services, speech services and the Act 89 program survey for the 2012-2013 school year.

Total cost of is not to exceed $4,813.80 from account 10.2150.121.380.113.

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab
P A Y M E N T S  A U T H O R I Z E D

☐ Teachers ☐ Students ☐ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: Kathleen Reim
Address: 102 Tynewood Drive
Turtle Creek, PA 15145

☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

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District Goals: ☑ 1. Maximum academic achievement ☑ 2. Safe and orderly learning environment ☑ 3. Efficient and effective support operations ☑ 4. Efficient & equitable distribution of resources to address the needs of all students ☑ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Kathleen Reim in the amount not to exceed $6095.10 for an additional fifteen days to be worked at the conclusion of the current school year. These additional days will provide the necessary time to choose reading materials and books for each grade level, research best practices, strategies and resources for parents to use with their children, design forms, agendas and surveys for parent meetings, and review procedures and practices for communication to parents.

Total cost of this action is not to exceed $6095.10 from account line 10.1500.111.380.113.

Who will this benefit?

Where and when will the activities/services occur? (location)

Additional person(s) accountable for this tab
Board Action Information Sheet

ED-3
Action Item #
April 2013
Action Month

GENERAL AUTHORIZATION

Payment Data

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- [ ] General Fund
- [ ] Supplemental Fund

**District Goals:**

1. Maximum academic achievement
2. Safe and orderly learning environment
3. Efficient and effective support operations
4. Efficient & equitable distribution of resources to address the needs of all students
5. Improved public confidence and strong parent/community engagement

**What is the purpose of this authorization?** (Please write in complete sentences)

Authorization to Amend an Item Previously Adopted by the Board of Directors Committee on Education, August 22, 2012, Item ED (2). This amendment is in relationship to Pittsburgh Public Schools Item #15.

**ORIGINAL ITEM:**
RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of $1,101,341.00, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2012 through August 31, 2014.

**AMENDED ITEM:**
RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to enter into an agreement with the School District of Pittsburgh, in the amount of $1,193,656, whereby the Intermediate Unit will provide Title I administrative, instructional, and other program services to eligible non-public schools within the City of Pittsburgh under the equitable participation provisions of the No Child Left Behind Act of 2001. Contract period to be July 1, 2012 through August 31, 2014.

**Who will this benefit?**
Non-public Title I students who are residents of the City of Pittsburgh will benefit from these services.

**Where will the activities/services occur and how was this school/location selected?** (if applicable)
Various non-public schools in the City of Pittsburgh

Additional person(s) accountable for this tab
Board Action Information Sheet

Additional Information:

REASON FOR AMENDMENT:
The final mid-year 2012-2013 Title I allocation was released by the Pennsylvania Department of Education, showing a final allocation decrease of $176,294 from the original grant amount. To ensure the school budgets were not impacted negatively, the District made a reduction in their professional development set-aside amount. Since the unused set-aside exceeded the overall allocation reduction, funding became available to allocate back into the schools. As a result, a portion of these funds need to be sent back into the non-public schools. The total amount of this increase is $92,315.00.
Board Action Information Sheet

BU-1
Action Item #
April 2013
Action Month

PAYMENTS AUTHORIZED

☐ Teachers  ☐ Outside Firm or Person
☐ Students  ☐ Other Staff
☐ Parents

Name:
Address:

☐ Security Clearance has been obtained.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

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☐ General Fund

☐ Supplemental Fund

Department

Name

Name

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

It is recommended that the list of payments made for the month of March 2013 in the amount of $2,853,502.80 be ratified, the payments having been made in accordance with the Rules in Effect in the Intermediate Unit and the Public School Code.

(Information is on file in the Business Office of the Intermediate Unit)

Who will this benefit?

Where and when will the activities/services occur? (location)

Linda M. Baehr
Additional person(s) accountable for this tab
Board Action Information Sheet

BU-2
Action Item #
April 2013
Action Month

Linda M. Baehr
Submitted By
Linda M. Baehr
Person Accountable

GENERAL AUTHORIZATION

Payment Data

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District Goals: 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 approve the renewal of the software maintenance agreement for our budgetary accounting, payroll and human resources business application software from HARRIS School Solutions (formerly ProSoft Technologies). Maintenance for this product will cover the period starting July 1, 2013 through June 30, 2014. The annual price for this required maintenance is $8,673.58. These annual fees will be charged to the following accounts: 10-2500-618-010-111-000 and 10-2500-618-380-113-000.

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

S. Uhlyar
Additional person(s) accountable for this tab
### Board Action Information Sheet

**Additional Information:**

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Board Action Information Sheet

BU-3
Action Item #
April 2013
Action Month

General Authorization

Payment Data

Total Cost This Action:

Account Number(s):

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☐ General Fund

Department

Name

☐ Supplemental Fund

Name

District Goals:
☐ 1. Maximum academic achievement
☐ 2. Safe and orderly learning environment
☐ 3. Efficient and effective support operations
☐ 4. Efficient & equitable distribution of resources to address the needs of all students
☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize its proper officers to conduct business with the following corporations who are duly qualified and legally authorized to transact fiduciary business in the Commonwealth of Pennsylvania and designate these institutions to be depositories for interest bearing and non-interest bearing funds of the Pittsburgh-Mt. Oliver Intermediate Unit #2 for the fiscal year 2013-2014.

Citizens Bank
PNC
Pennsylvania Local Government Investment Trust
Pennsylvania School District Liquid Fund

RESOLVED, FURTHER, That Citizens Bank continues as Treasurer of the Pittsburgh-Mt. Oliver Intermediate Unit #2.

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

S. Uhlyar
Additional person(s) accountable for this tab