

Dr. Jala Olds Pearson
Chief Academic Officer
Curriculum and Instruction
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412-529-3608

April 23, 2024

Dear Parent/Guardian/EAP Member/Community Member:

As a valued and essential school district partner, you are cordially invited to participate in serving on the Literacy Intervention Materials Review Committee for grades K-12. The committee will review materials to select literacy intervention resources for grades K-12 and welcome your participation and input. As outlined in the District's Materials Policy, a selection committee must be established when choosing new instructional materials. The committee comprises teachers, administrators, principals, parents, and when appropriate, students.

Committee Members are paid an honorarium of \$10.00 per hour, and responsibilities will include attending review sessions and providing feedback. Members of the Curriculum & Instruction staff will facilitate all committee meetings.

The committee will meet between 4:30 p.m. and 7:30 p.m. at the Greenway Professional Development Center (Second Floor), 1400 Crucible Street, Pittsburgh, PA 15205. We will also provide a virtual option if needed.

The Committee will receive communication confirming the meeting schedule, but the **tentative** dates are: May 2, May 7, and May 9th. Please note that the Committee will only convene if needed on the dates provided and additional dates may be added, depending upon the number of proposals meet the review requirements.

For more information about the instructional materials process, please contact Rebecca Calhoun, Instructional Materials and Textbook Manager, at (412) 529-3712. In addition, if you are interested in serving on the committee, please complete the application form and submit it **by Monday, April 29, 2024**.

Your participation on the selection committee is critical. It aligns with the Superintendent's Key Priority Goal # 3: Expand Stakeholder Communication and Partnerships, which will support the creation of robust, innovative, empowering, and joyful educational experiences for all students.

Sincerely,

Jala Olds-Pearson

Dr. Jala Olds Pearson,
Chief Academic Officer
Curriculum, Instruction and Professional Development

cc: Dr. Wayne Walters, Dr. Melissa Pearlman, Dr. Monica Lamar, Dr. Nina Sacco, Dr. Rodney Necciai, Dr. Sean McNeil

www.pghschools.org

Parent Hotline:
412-529-HELP (4357)

The Pittsburgh Public Schools does not discriminate on the basis of race, color, age, creed, religion, sex, gender (including gender identity or expression), sexual orientation, ancestry, national origin, marital status, pregnancy, or disability in its programs, activities or employment and provides equal access to designated youth groups. Inquiries may be directed to the Assistant Superintendent of Student Services at 341 S. Bellefield Avenue, Pittsburgh, PA 15213 or (412) 529-HELP (4357).



To complete the form electronically, please use the link below or the QR Code.

https://pghboe.az1.qualtrics.com/jfe/form/SV_51K0mVVuRWmPGJg



2022-2023 Instructional Materials Review Committee Application

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Name of School Your Child Attends: _____

Please check:

I would like to serve on the curriculum and instruction review committee for:

K-12 Literacy Intervention

Your application to serve on a committee to review curriculum and instructional materials will be logged as we receive them by date and time. If you are selected as a committee member, a schedule of sessions will be mailed to you. Please submit interest/application **by April, 29, 2024.**

Note: The sessions will be facilitated at Greenway Professional Development Center – 1400 Crucible Street – Pittsburgh, PA 15205. Childcare is not provided but parents may bring their child to committee meetings. If needed, a virtual option will be provided.

This form may be returned to:

Emailed: rcalhoun1@pghschools.org

Mailed: Curriculum and Instruction, Room 211 - Board of Public Education 341 S. Bellefield Avenue- Pittsburgh, PA 15213

Or you may call 412-529-3712 between 8:30 a.m. and 4 p.m.