Dear Parents,

My name is Lindsey Sullenberger, and this is my first year at Barack Obama Academy of International Studies. I am very excited to have your child in mathematics class this year. Together, we can make sure your child has a successful year.

To ensure that our classroom is a safe learning environment, students must abide by our school policies and procedures.

Students are expected to:
- Be punctual
- Be respectful of everyone
- Be organized
- Come to class prepared (binder, agenda book, pencil, and other materials)
- Participate in class
- Complete all classwork and homework on time
  - If a student is excused absent, he or she will have the number of days missed to make up the assignment. For example, if a student is absent on a Monday (1 day) and returns Tuesday, the student’s work will be due at the beginning of class Wednesday. This rule does NOT apply for pre-announced tests, quizzes, or projects.
  - Work that is one day late can receive up to half credit. After one day, no late work will be accepted and will be recorded as a zero.
  - **Please note, if a student is absent the day of a test or quiz only, he or she is expected to take the test or quiz upon returning to school.**

Grade 7 uses the Connected Mathematics curriculum. The mathematics courses are designed to build students’ conceptual and skill development in algebraic reasoning and concepts, number sense, geometry, measurement, statistics and probability. I will use a variety of strategies in our class to engage students and deepen their understanding of the content. Students will observe patterns and relationships, discuss, verbalize, and generalize.

I ask that your child obtains the following materials for this class:
- Binder with pockets (1.5 inch or larger is recommended)
- Lined paper
- Pencils
- Binder tabs/dividers - recommended
Your child will be graded according to the following policy:
Tests/Quizzes: 25%
Participation: 20%
Homework: 10%
Classwork: 25%
Writing: 20%

Assessments will include tests and quizzes, homework, projects, class assignments, binder checks, and notebook/binder entries and reflections. Selected assessments will be graded utilizing the International Baccalaureate Middle Years Programme Assessment Criteria: Knowing and Understanding, Investigating Patterns, Communicating, and Applying Mathematics in Real-Life Contexts. Grading rubrics based on these criteria will be given to students prior to the assignment.

You should expect your child to have math homework 4 days a week. There will be no opportunities for extra credit work.

If you have any questions or concerns, please feel free to contact me by phone: (412) 529-2094 or email: lsullenbergerl@pghboe.net. I’m looking forward to a wonderful year!

Sincerely,

Lindsey Sullenberger

Approved: [Signature]
Director

[Signature]
Student Signature

[Signature]
Parent/Guardian Signature