

Policy Workshop 000 Series Local Board Procedures

September 8, 2015

Policy Manual History

- **2009 – Legal updates (October 21, 2009)**
- **2011-2014 – Review**
 - Proposed substantive and formatting revisions
 - 100 Series, Programs - July 27, 2011
 - 200 Series, Pupils - April 25, 2012
 - 1000 Series, Community - Sept. 26, 2012
 - 900 Series, Operations - March 20, 2013
 - 700 Series, Finances - July 24, 2013
 - 800 Series, Property - October 23, 2013
 - 300 Series, Employees - May 28, 2014

Policy Committee – 000 Series

- **Board:**
 - William Isler (Chair), Thomas Sumpter, Dr. Regina Holley
- **Administration:**
 - Linda Lane
- **Law Department:**
 - Aimee Zundel, Alin McIver

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Revision Process

1. Legal review and formatting changes
2. Departmental reviews
3. Policy committee review and revisions
 - Meetings: June & August 2014
4. Full Board review
5. Public comment period

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Compare: Board Policies and Administrative Regulations (ARs)

Policy: The actions of a school board that set general goals and specific objectives and establish parameters for acceptable procedures for the operation of the school district; a course of action

- Policies tell: **what is wanted, why, how much, and who is delegated responsibility**
- “What to do?”
- Requires Board vote for adoption

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Compare: Board Policies and Administrative Regulations (ARs)

Regulation: The mechanics and administrative detail needed to put a policy into effect; may include step-by-step procedures and assign specific responsibility

- Regulations tell: **how, by whom, where and when**
- “How to do?”
- Developed by District staff to carry out day-to-day policy implementation
- Presented to Board as information item

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000 Series – Summary of Changes

Review of Table of Changes – See Handout

Types of Changes

- **Removal of reference to policies that are not current**
- **Ensuring consistency with District practice**
- **Capitalization and general language updates**

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Discussion of Policies & Revisions

- **000 Series**

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Timeline for Adoption of Revised 000 Policies

- **Board Workshop: September 8, 2015**
- **Review and comment period will be open through September and October for the 000s**
- **Vote on adoption of revised policies: 000s - October 28, 2015**

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Out of Series Revisions

Nondiscrimination Policies

- **102- Nondiscrimination in Classroom Practices/Equity in Learning**
- **215- Prohibition Against Bullying/ Harassment**

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Out of Series Revisions

Child Protective Services Law Updates

- **905- Suspected Child Abuse**
- **920- Background Checks**

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Timeline for Adoption of Revised Child Abuse & Nondiscrimination Policies

- **Board Workshop: September 8, 2015**
- **Review and comment period will be open during the month of September**
- **Vote on adoption of revised policies: September 30, 2015**

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Technology and Communication

- **Technology Plan**
 - **Current policies are available on District website to search and download**
 - **Plan for publication of revisions**
 - **Policy searches**
- **Communication Plan – Dr. Lane**
 - **Dissemination to schools**
 - **Policy updates**

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