

Pittsburgh Public Schools

Paystub Sample
Day-to-Day Substitute

CHECK STUB		Advice Amount: \$1,197.64											
EMP NO	EMPLOYEE NAME	DEPARTMENT	TYPE	ADVICE DATE	PERIOD ENDING	ADVICE NO							
A 12345	SMITH, JANE	SUBSTITUTES (090)	SM	B 01/14/2022	01/15/2022	54321							
EARNINGS	D	RATE	F	G	YTD	DEDUCTIONS	CURRENT	H	YTD	EMPLR	I	EMPLR	YTD
C SUB PROF 12/15/2021		\$120.00	1.00	\$120.00	\$1,440.00	OASDI EE	\$89.28	\$89.28	\$0.00	\$0.00			\$0.00
SUB PROF 12/16/2021		\$120.00	1.00	\$120.00		OASDI ER	\$0.00	\$0.00	\$89.28	\$89.28			\$89.28
SUB PROF 12/17/2021		\$120.00	1.00	\$120.00		MEDICARE EE	\$20.88	\$20.88	\$0.00	\$0.00			\$0.00
SUB PROF 12/20/2021		\$120.00	1.00	\$120.00		MEDICARE ER	\$0.00	\$0.00	\$20.88	\$20.88			\$20.88
SUB PROF 12/21/2021		\$120.00	1.00	\$120.00		FEDERAL TAX	\$70.13	\$70.13	\$0.00	\$0.00			\$0.00
SUB PROF 12/22/2021		\$120.00	1.00	\$120.00		PA STATE TAX	\$44.21	\$44.21	\$0.00	\$0.00			\$0.00
SUB PROF 12/23/2021		\$120.00	1.00	\$120.00		NSTRABANE	\$14.40	\$14.40	\$0.00	\$0.00			\$0.00
SUB PROF 01/03/2022		\$120.00	1.00	\$120.00		PGH LST	\$2.60	\$2.60	\$0.00	\$0.00			\$0.00
SUB PROF 01/04/2022		\$120.00	1.00	\$120.00		UNEMPLOYEE	\$0.86	\$0.86	\$0.00	\$0.00			\$0.00
SUB PROF 01/05/2022		\$120.00	1.00	\$120.00		UNEMPLOYER	\$0.00	\$0.00	\$2.88	\$2.88			\$2.88
SUB PROF 12/14/21		\$120.00	1.00	\$120.00		WRKSCOMP	\$0.00	\$0.00	\$12.24	\$12.24			\$12.24
SUB PROF 12/13/21		\$120.00	1.00	\$120.00		TOTAL	\$242.36	\$242.36	\$125.28	\$125.28			\$125.28
TOTAL			12.00	\$1,440.00	\$1,440.00								

DEPOSITS				
PNC BANK				\$1,197.64

W4				
MULTIPLE JOBS	DEPENDENTS	OTHER INCOME	DEDUCTIONS	
Federal	N	\$0.00	\$0.00	\$2,450.00

WITHHOLDING ALLOWANCES			
FILING STATUS	EXEMPTIONS	EXTRA AMOUNT	
Federal	S	0	\$0.00
State	S	0	\$0.00

ADVICE TOTALS		
TYPE	CURRENT	YTD
S- Taxable Pay	\$1,440.00	\$1,440.00
T- Gross Pay	\$1,440.00	\$1,440.00
U- Deductions	\$242.36	\$242.36
V- Net Pay	\$1,197.64	\$1,197.64

SCHOOL DISTRICT OF PITTSBURGH		Advice Date	Advice Number
341 South Bellefield Avenue	Pittsburgh, PA 15213-3552	01/14/2022	54321

*** One Thousand One Hundred And Ninety-Seven Dollars And Sixty-Four Cents ***

DIRECT DEPOSIT	
NON-NEGOTIABLE	
Pay To	JANE SMITH
The	123 MAIN STREET
Order Of	PITTSBURGH, PA 15213

General

A- This is your employee ID number.

B- This is the pay date/check date.

Earnings

C- Each item in the earnings column represents a date that you have worked within the HR & Payroll Processing Period.

D- This is your Day-to-Day Substitute Rate. This is where you will see Step 1, Step 2, or the rate associated with an extended day school.

E- As a substitute, this column always represents days. You may see 1.00 for a full day or 0.50 for a half day.

F- The Current column shows your gross pay for each day in the HR & Payroll Processing Period, totaled at the bottom.

G- The YTD (Year to Date) column shows your total gross pay for the calendar year so far.

Deductions

H- The first two columns in the deduction section show the amount deducted for the employee in the current paycheck and total for the calendar year (YTD) so far. All deductions are totaled at the bottom.

I- The third and fourth columns in the deduction section show the amount contributed by the employer for the current paycheck and total for the calendar year (YTD) so far. All deductions are totaled at the bottom.

J- The first four items are deductions for the Federal Insurance Contributions Act (FICA). Items with EE indicate the employee amount. Items with ER indicate the employer amount.

K- The federal tax amount is determined based on how you fill out your W-4. This is reported to the IRS.

L- These are state and local taxes. The locality will vary based on where you live.

M- This is the Pittsburgh Local Services Tax. This is deducted because you are employed in the city of Pittsburgh.

N- This is unemployment tax. Items with EE indicate the employee amount. Items with ER indicate the employer amount.

O- This is an employer only deduction for Worker's Compensation.

P- This will show where your paycheck is direct deposited. You may have multiple bank accounts listed here.

Q and R- This is a summary of your W-4 information.

S- Taxable pay is your federal, taxable, gross pay, current and calendar YTD. (This excludes retirement, healthcare, reimbursements and third-party deductions).

T- Gross Pay is your total earnings, current and calendar YTD.

U- Deductions is your total employee deductions, current and YTD.

V- Net Pay is your Gross Earnings minus your employee deductions, current and calendar YTD.

Other

W- Please note that your W-2 will reflect taxable, gross income. This will not match your total gross pay year to date at the end of the calendar year.

X- This is the address PPS has recorded for you. Visit Personnel Info Change on the district website to make changes.