



Expect great things.

Pittsburgh Public Schools

Accessing Learning Applications Using a Personal Computer

Clever and Schoology

Logging into Clever

***Browser Requirement:** Users must use Firefox, Edge or Chrome.

1. Download the Clever extension

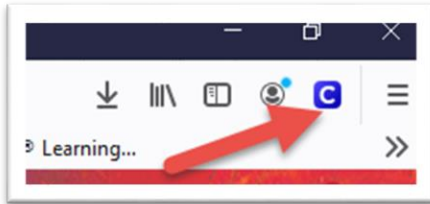
You will need to download the extension so that you will be able to access additional Clever resources once you get in. This is a one-time process.

[Instructions for Google Chrome](#)

[Instructions for Mozilla Firefox](#)

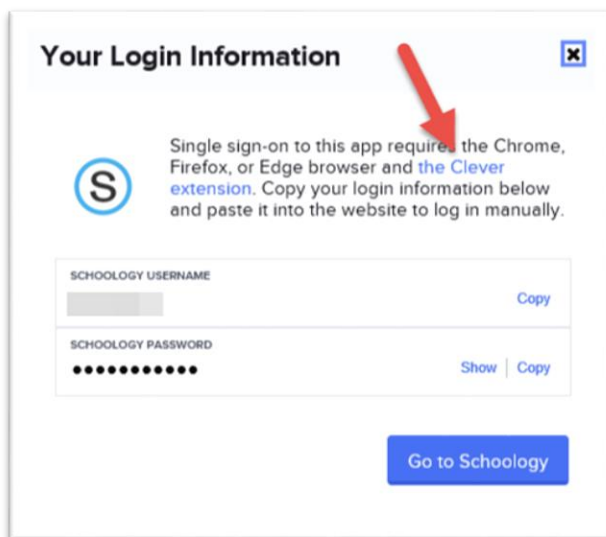
[Instructions for Microsoft Edge](#)

You will know that you have the Clever extension applied if you see a small Clever icon in the upper right-hand corner of the browser.

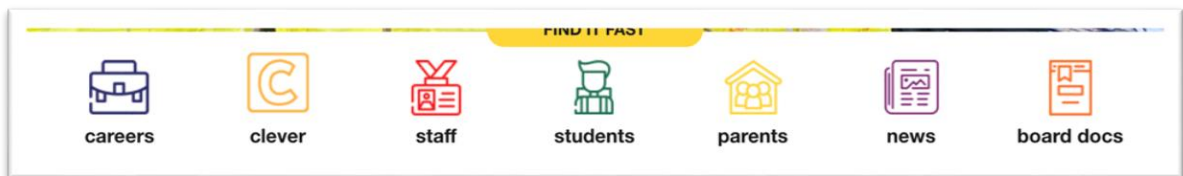


***Note:** If you fail to apply the Clever extension, you will be asked a second time when you attempt to log into any application that requires a district password.

Do not update any passwords if prompted, just click on ***the Clever Extension*** link provided and download the extension. After you have downloaded the extension, return to the login page to resume accessing the application.

A screenshot of a dialog box titled "Your Login Information" with a close button (X) in the top right corner. The dialog contains a message: "Single sign-on to this app requires the Chrome, Firefox, or Edge browser and [the Clever extension](#). Copy your login information below and paste it into the website to log in manually." Below the message are two input fields: "SCHOology USERNAME" with a "Copy" button to its right, and "SCHOology PASSWORD" with "Show" and "Copy" buttons to its right. At the bottom of the dialog is a blue button labeled "Go to Schoology". A red arrow points to the "the Clever extension" link in the message.

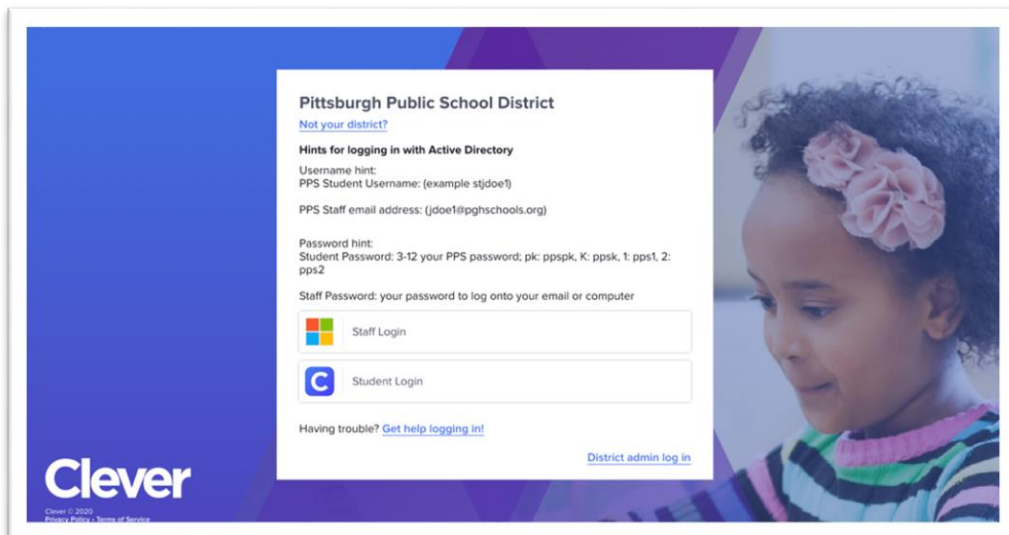
2. Navigate to www.pghschools.org and Select **Clever** in the **Find it Fast** menu



You can also navigate directly to www.pghschools.org/clever

Staff can also access Clever at mypps.sharepoint.com under the **Web Tools** menu.

3. You will be directed to the PPS Clever Login Page.



Select the correct login information:

- **Pittsburgh Schools Staff:**
 - Email: (example jdoe1@pghschools.org);
 - Password: your Active Directory email password
- **Pittsburgh Schools Student:**
 - Username: (example [stjdoe1](#))
 - Student Password
 - 3-12: your PPS password
 - 1. PK: ppspk
 - 2. K: ppsk
 - 3. 1: pps1
 - 4. 2: pps2

4. Once logged on to Clever, select the tile of the application you want to use to access the resource.

Logging into Schoology

1. Once you have logged into Clever using your **district-provided laptop**, select the Schoology icon at the top of the screen and you will be redirected to Schoology with no additional need to log in.

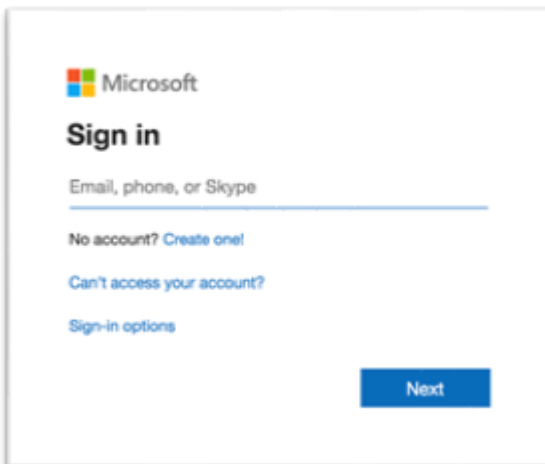


****If you are prompted for a username and password on the Schoology page, please send in a ticket to district call center to have your Schoology password reset.***

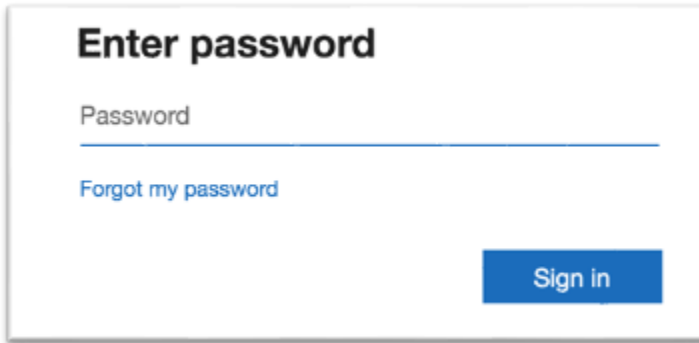
Logging into Microsoft Teams

You may use any browser to navigate to portal.office.com.

1. Enter your PPS email address and select 'Next'.



2. You will then be prompted to enter in your PPS password.



Enter password

Password

[Forgot my password](#)

Sign in

3. Select the 'Teams' icon.



Support

Please reach out to the Call Center at support@pghschools.org if you have any issues logging into Microsoft Teams, Clever, Schoology or any applications within Clever.