



**Regular Board Meeting
Minutes**

Board of Trustees, Urban Pathways K-5 College Charter School

Wednesday, December 18, 2019

5:00 P.M.

925 Penn Avenue – Cafeteria

**Conference Call Directions for UP: Call 877-858-5743; 533 887; press 2 for participant
Host PIN 1013; (international/Toll +1-858-609-8959)**

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

1. **(01 Min.)** Call to order at 5:10 pm
2. **(02 Min.)** Pledge of allegiance.
3. **(02 Min.)** Members present: Kolicia Davis, Jerry Cozewith, Roger Hartung, Robert Gladden, Isaiah Gwinn (5:55 pm)
 - Legal Representation: Joshua Pollak
 - Guests: Tamica Belton
 - Staff: Stephanie Faith, Tyler Roberto, Seth Springer, William Wade; Janine Macklin, Gina Potter, LaTasha Allen, Erin McCoy,
4. **(05 Min.)** Approval of November 20, 2019 Board Minutes:
 - Motion to approve the November 20, 2019 Board Minutes made by: Roger Hartung
 - Seconded by: Robert Gladden
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK RH X RG X
5. **(05 Min.)** Approval of the December 18, 2019 Board Agenda:
 - Motion to adopt the December 18, 2019 Board Agenda made by: Jerry Cozewith
 - Seconded by: Roger Hartung
 - Any discussion: No
 - All in favor: Yes
 - KD X IG JC X AK RH X RG X
6. **(02 Min. per comment)** Public Comments: None
7. **(05 Min.)** Video Presentation of Winter Performance
 - The music teacher Erin McCoy gave a presentation about the Winter Performance and she also showed a video of some of the performance held at the D.L. Convention Center.

8. (10 Min.) Audit Report: Robert Gladden

Motion to approve Audit Report made by: Jerry Cozewith

Seconded by: Roger Hartung

- Any discussion: No
- All in favor: Yes
- KD X IG JC X AK RH X RG X
- Please see the audit report handout.

9. (10 Min.) Treasurer's Report: Robert Gladden

Motion to approve Treasurer's Report made by: Roger Hartung

Seconded by: Jerry Cozewith

- Any discussion: No
- All in favor: Yes
- KD X IG JC X AK RH X RG X
- Please see the treasurer's report handout the school is in good financial standing.

10. (01 Min.) Motion to amend agenda item #10 to moving \$489,700 from the undesignated account to the designated capital/facilities account bringing the total to \$1,471,395.

Motion to amend agenda item #10 made by: Roger Hartung

Seconded by: Robert Gladden

- Any discussion: No
- All in favor: Yes
- KD X IG JC X AK RH X RG X

11. (02 Min.) Board recommends moving \$489,700 from the undesignated account to the designated capital/facilities account bringing the total to \$1,471,395: Robert Gladden

Motion to approve moving \$489,700 from the undesignated account to the designated capital/facilities account bringing the total to \$1,471,395 made by: Roger Hartung

Seconded by: Jerry Cozewith

- Any discussion: No
- All in favor: Yes
- KD X IG JC X AK RH X RG X
- Please see the treasurer's report handout the school is in good financial standing.

12. (05 Min.) Legal Update – Joshua Pollak

- The attorneys argued the opposition to PDE's assessment on fees to charter schools, PDE agreed to holt all fees until the Spring of 2020.

13. (20 Min.) William C. Wade – CEO Update:

- School Choice Crisis
 1. Special education funding changes for charter schools; attempting to close cyber charter schools; and charter school reform. Please see handout.
 2. Charters rallied outside of the D.L. Convention Center about 130 parents/supporters participated.
 3. It's important to get our parent's voice out to the public.
 4. Jerry Cozewith would like to have 3 bullet points created that can explain the school choice crisis.

- TSI Designation
 1. Please see handout.
 2. We are a (TSI) Targeted Support and Improvement designation school
 3. TSI status was based upon data from school year 2017-2018, this was available to the public in fall of 2019. The new leadership was not responsible for the school being deemed TSI.
 4. Current leadership believes based on current data, the school will most likely not carry the TSI designation into the next year.
- Data Summary (Dr. Roberto & Ms. Faith)
 1. Please see handout.

14. (02 Min.) Administration recommends approval of placing past board minutes onto the school website.

- Motion to adopt placing past board minutes onto the school website was made by: Jerry Cozewith
- Seconded by: Robert Gladden
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK ___ RH X RG X

15. (02 Min.) Motion to amend agenda items #14 and #15 to include pending legal review.

- Motion to amend agenda items #14 and #15 to include pending legal review was made by: Robert Gladden
- Seconded by: _____
- Any discussion: ___ Yes ___ No
- All in favor: ___ Yes ___ No
- KD ___ IG ___ JC ___ AK ___ RH ___ RG ___

16. (02 Min.) Administration recommends approval of 2019 – 2020 employee handbook.

- Motion to adopt the 2019 – 2020 employee handbook was made by: Roger Hartung
- Seconded by: Robert Gladden
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK ___ RH X RG X
- Motion passed pending legal review.

17. (02 Min.) Administration recommends approval of 2019 – 2020 student handbook.

- Motion to adopt the 2019 – 2020 student handbook was made by: Roger Hartung
- Seconded by: Robert Gladden
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK ___ RH X RG X
- Motion passed pending legal review.

18. (05 Min.) Strategy Planning: Kolicia Davis

- 4 hours of new training in January 9am to 1 pm ; pending 8 am if weather permits
- January 11th date for training
- January 25th backup date for training

19. (05 Min.) Committee Planning: Kolicia Davis

- Cultural Committee moving in the right direction.

20. (05 Min.) Succession Planning: Ash Kumar

- Succession plan is in its final phase. Criteria is being developed.

21. (15 Min.) Facilities and Capital Planning: Roger Hartung/Robert Gladden

- Working diligently to find space.

22. Motion to go into Executive Session to discuss legal and personnel issues made by: Robert Gladden at 6:17 pm

- Seconded by: Roger Hartung
- Any discussion : No
- All in favor: Yes
- KD X IG X JC X AK RH X RG X

23. Motion to end Executive Session made by: Jerry Cozewith

- Seconded by: Robert Gladden
- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK RH X RG X

24. (05 Min.) Personnel Report (December)

A motion to accept the December Personnel Report was made by: Roger Hartung

Seconded by: Robert Gladden

- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK RH X RG X

25. (05 Min.) A motion to amend agenda item #23 to Board recommends CEO bonus structure pending board updates.

A motion to amend agenda item #23 to Board recommends CEO bonus structure pending board updates was made by: Roger Hartung

Seconded by: Robert Gladden

- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK RH X RG X

26. (05 Min.) Motion to accept the new agenda item #23.

A motion to accept the new agenda item #23 was made by: Roger Hartung

Seconded by: Robert Gladden

- Any discussion: No
- All in favor: Yes
- KD X IG X JC X AK RH X RG X

27. Motion to adjourn made by: Jerry Cozewith at 7:05 pm

Seconded by: Roger Hartung

Any discussion: No

All in favor: Yes

- KD X IG X JC X AK RH X RG X

This meeting is adjourned at approximately 7:06 pm.

Respectfully submitted by Janine Macklin, UPCS K-5 Board Staff Secretary.