



Americans with Disabilities Act (ADA)

ADA Policy and Request for Accommodations Form

Accommodations Under the Americans with Disabilities Act

The Americans with Disabilities Act (ADA) is the law that requires nondiscriminatory policies in institutions that serve the public, whether publicly or privately owned. It seeks to ensure that persons with disabilities are afforded the same rights as other Americans. The ADA contains five titles. Pittsburgh Public Schools comes under Title II of the ADA. The U.S. Department of Education's Office of Civil Rights (OCR) enforces Title II in public elementary and secondary education systems.

Who is Protected Under the Americans with Disabilities Act?

- Persons with physical or mental impairments
- Persons with records of physical or mental impairments
- Persons regarded as having a disability

Persons Covered by the Americans with Disabilities Act

- Students
- Parents/guardians
- Employees
- Parents, guardians, or family members attending school functions or activities
- Members of the community who wish to attend an activity that is open to the public

Compliance

In order to comply with Title II, the Pittsburgh Public School District:

- Must evaluate all programs, services, and activities to ensure nondiscriminatory policies and procedures
- Cannot discriminate in employment policies and practices
- Must create a plan to ensure that all programs, services, and activities in the Pittsburgh Public Schools are offered in at least one accessible facility
- Must provide alternatives to visual, aural, and oral communication for persons with disabilities

Examples of Programs, Services, and Activities Covered Include:

- Any program or activity conducted in facilities owned by the Pittsburgh Public School District
- Any PTA/PTO meeting, musical program, or public gathering in facilities owned by the Pittsburgh Public School District
- All aspects of the employment relationship services carried out by external or internal contractors
- After-school activities and social events
- Classroom activities or field trips
- All services provided for students and staff

Individuals requesting an accommodation may do so via the ADA Request for Accommodation Form. To request an accommodation form, or for more information about the Americans with Disabilities Act, contact the Employee Relations Office:

School District of Pittsburgh
341 S. Bellefield Avenue – Room 139
Pittsburgh, PA 15213

412-529-3627 (Voice/TTY/TTD)

The Pittsburgh Public Schools (PPS) does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment and provides equal access to the Boy Scouts and other designated youth groups. It is the policy of the Pittsburgh School District to make all services, programs and activities available and to provide reasonable accommodations to persons with disabilities. Please make requests for accommodations at least 72 hours before the scheduled event. For more information regarding accommodations, civil rights grievance procedures, please contact Employee Relations, Office of Human Resources, 341 S. Bellefield Ave, Pittsburgh, PA 15213 or 412-529-HELP (4357).



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Personal Information			
Last Name	First Name	M.I.	
Street Address	City	State	Zip Code
Phone	Day	Evening	
Status	<input type="checkbox"/> Employee	<input type="checkbox"/> Parent/Guardian	Date:
	<input type="checkbox"/> Student	<input type="checkbox"/> Community Member	Time:

Accommodation(s) Request: (Use the back of page for additional comments)	
Event:	
Date of Event:	Location of Event:
Accommodation requested:	
Why the accommodation is necessary:	
Information taken by:	Request submitted by:

Return this completed form to Employee Relations at:

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341 S. Bellefield St – Room 139
Pittsburgh, PA 15213

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